

### PUGET SOUND EMERGENCY RADIO NETWORK OPERATOR

#### **RESOLUTION NO. 24-04**

A RESOLUTION of the Puget Sound Emergency Radio Network Operator Board of Directors adopting the 2025 Budget.

### **RECITALS**

WHEREAS, in accordance with Section 4.4 of the Puget Sound Emergency Radio Network Operator Interlocal Cooperation Agreement (the "Interlocal Agreement"), by and among King County and the cities of Auburn, Bellevue, Federal Way, Issaquah, Kent, Kirkland, Mercer Island, Redmond, Renton, Seattle, and Tukwila, the Board of Directors (the "Board") of the Puget Sound Emergency Radio Network Operator ("PSERN Operator") is responsible for approving a budget for PSERN Operator; and

**WHEREAS**, budget for the 2025 period has been prepared by PSERN Operator staff and presented to this Board for consideration; and

WHEREAS, after due consideration the Board now desires to adopt the 2025 budget as set forth herein.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PUGET SOUND EMERGENCY RADIO NETWORK OPERATOR AS FOLLOWS:

- **Section 1. Adoption of 2025 Budget**. The Board hereby approves and adopts the 2025 budget in the total amount of \$9.426M (the "2025 Budget"). The 2025 Budget represents operating costs that would be due and payable in fiscal year 2025. A summary budget for 2025 and a table of service fees are attached hereto as Exhibit A and Exhibit B, respectively, and are incorporated herein by reference. For clarity, 2025 radio service fees are shown at the bottom of Exhibit B and will be unchanged from 2024 rates.
- **Section 2. Mid-Annual Review**. The Board shall provide for a mid-annual budget review of the 2025 Budget and shall make modifications to such budget as determined to be necessary and in the best interest of the PSERN Operator.
- **Section 3. Further Authority; Prior Acts.** All PSERN Operator officials, agents, and representatives are hereby authorized and directed to undertake all action necessary or desirable from time to time to carry out the terms of, and complete the transactions contemplated by, this resolution. All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified and confirmed.
- **Section 4. Severability**. If any section, subsection, paragraph, sentence, clause, or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the viability of the remaining portions of this resolution.
- **Section 5. Effective Date**. This resolution shall take effect immediately upon its passage and adoption.

**PASSED** at a special meeting of the Puget Sound Emergency Radio Network Operator Board of Directors on this 27th day of June, 2024.

**CONCURRED** by the Chairperson of the Puget Sound Emergency Radio Network Operator Board of Directors on this 27 day of June, 2024.



Chief Harold Scoggins, Chairperson, Board of Directors, Puget Sound Emergency Radio Network Operator

# Exhibit A – Summary 2025 Budget

Puget Sound Emergency Radio Network Operator 2025 Budget (with 4 year proforma 2026 - 2029) - 80/20 & Refined Network Split Consolidated Operating Costs - Detailed

Consolidated Operating Costs - Detailed		for reference		PRO	OPOSED BUDG	ET				
Description		Approved 2024	2025	2026	2027	2028	2029	Total	Varianc Cur vs PY (\$) Cu	
	xpense categories (except salaries)		3%	3%	3%	3%	3%		for info	for info
OTHER NON-OPERATING REVENUE										
Interest	-	(25,000)		(25,000)	(25,000)	(25,000)	(25,000)	(125,000)		0%
ALARIES AND BENEFITS		(25,000)	(25,000	(25,000)	(25,000)	(25,000)	(25,000)	(125,000)	-	0%
Salaries		3,330,270	3,584,320	3,727,690	3,876,800	4,031,870	4,193,140	19,413,820	254,050	8%
Overtime		351,580	364,690	379,280	394,450	410,230	426,640	1,975,290	13,110	4%
Standby/After Hours Pay		478,150		116,140	120,790	125,620	130,640	604,860	(366,480)	-77%
Benefits ER Payroll Taxes		1,398,710	989,040 441,160	1,028,600 458,810	1,069,740 477,160	1,112,530 496,250	1,157,030 516,100	5,356,940 2,389,480	(409,670) 441,160	-29% n/c
	-	5,558,710	5,490,880	5,710,520	5,938,940	6,176,500	6,423,550	29,740,390	(67,830)	-1%
MPLOYEE RELATED COSTS		49.000	40,000	40.440	E0 020	E2 4E0	E4.020	354 930		0%
Training & Conferences Travel - Parking, Tolls		48,000 5,000		49,440 5,150	50,920 5,300	52,450 5,460	54,020 5,620	254,830 26,530	-	0%
Mobile Phone Service		22,270		12,510	12,890	13,280	13,680	64,510	(10,120)	-459
Office Supplies		10,000		8,240	8,490	8,740	9,000	42,470	(2,000)	-209
Postage, shipping Misc Services		5,000		2,060 5,150	2,120 5,300	2,180 5,460	2,250 5,620	10,610 26,530	2,000	n/i
Payroll Processing			3,900	4,020	4,140	4,260	4,390	20,710	3,900	n/
Safety Supplies	-		25,000	25,750	26,520	27,320	28,140	132,730	25,000	n/c
REMISE COSTS		90,270	109,050	112,320	115,680	119,150	122,720	578,920	18,780	219
Lease Expense - Kent Office		109,490	a 112,770	116,150	119,640	123,230	126,930	598,720	3,280	3%
Utilities - Kent Office		58,430	a 58,090	59,830	61,620	63,470	65,370	308,380	(340)	-1%
Insurance - Kent Office		15,000		24,720	25,460	26,220	27,010	127,410	9,000	609
Janitorial Services Security Services		12,080 4,220		12,370 4,320	12,740 4,450	13,120 4,580	13,510 4,720	63,750 22,260	(70) (30)	-19 -19
Phone Service		1,800	, , , ,	1,050	1,080	1,110	1,140	5,400	(780)	-439
Phone Service VOIP	-	12,000		-	-		-		(12,000)	-1009
ORPORATE TECHNOLOGY COSTS		213,020	212,080	218,440	224,990	231,730	238,680	1,125,920	(940)	0%
IT Network Services - Kent Ofc		10,570	a 21,010	21,640	22,290	22,960	23,650	111,550	10,440	99%
Software License Subscription		99,160		6,490	6,680	6,880	7,090	33,440	(92,860)	-94%
GASB 87 Clearing - SBITA		26,250	. ,	32,580	33,560	34,570	35,610	167,950	5,380	20%
Tech Supplies Software Supp & Mtce - Admin		.,	a 10,000 a 45,300	10,300 46,660	10,610 48.060	10,930 49,500	11,260 50,990	53,100 240,510	- 45,300	0% n/c
Software Supp & Mice Manini	-	145,980	114,240		121,200	124,840	128,600	606,550	(31,740)	-22%
ROFESSIONAL SERVICES										
Legal Services		120,000		90,000	90,000	90,000	90,000	450,000	(30,000)	-25%
Consulting Services Audit Services		100,000	a 75,000 a 2.000	77,250 2.060	79,570 2.120	81,960 2.180	84,420 2.250	398,200 10,610	(25,000) 2,000	-25% n/a
	-	220,000	167,000		171,690	174,140	176,670	858,810	(53,000)	-24%
ASH MANAGEMENT SERVICES		4 500	a 1.500	4.550	4.000	4.000	4 700			-
Cash Management/Investment Services	-	1,500 1,500	1,500	1,550 1,550	1,600 1,600	1,650 1,650	1,700	8,000 8,000		0% 0%
ADIO SITE FACILITIES COSTS		_,	_,	_,	_,	-,	-,	5,555		
Sublease Revenue		(583,840)	(554,670	(567,360)	(586,960)	(607,280)	(628,330)	(2,944,600)	29,170	-5%
Leases - Sites Insurance - Sites		1,439,570 505,000	1,508,220 470,000	1,521,880 484,100	1,555,500 498,620	1,596,440 513,580	1,639,910 528,990	7,821,950 2,495,290	68,650 (35,000)	5% -7%
Tower Inspection Services		42,200	28,000	28,840	29,710	30,600	31,520	148,670	(14,200)	-34%
Tower Rigger Services		50,000	67,500	69,530	71,620	73,770	75,980	358,400	17,500	35%
Private Powerline R&M Repairs & Maintenance - Facilities		75,000	20,000 126,500	20,600 130,300	21,220 134,210	21,860 138,240	22,520 142,390	106,200 671,640	20,000 51,500	n/c 69%
Road Maintenance		30,000	24.000	24,720	25,460	26,220	27,010	127,410	(6,000)	-20%
	-	1,557,930	1,689,550	1,712,610	1,749,380	1,793,430	1,839,990	8,784,960	131,620	8%
RADIO SITE SYSTEMS COSTS										
Fire Monitoring Fire Suppresion		8,360 159,730	8,620 164,530	8,880 169,470	9,150 174,550	9,420 179,790	9,700 185,180	45,770 873,520	260 4,800	3% 3%
Generator Maintenance		207,800	140,220	207,800	214,030	220,450	227,060	1,009,560	(67,580)	-33%
HVAC Maintenance		92,950	69,160	97,810	100,740	103,760	106,870	478,340	(23,790)	-26%
Fuel/Diesel - Sites		182,690	188,170	193,820	199,630	205,620	211,790	999,030	5,480	3%
Utilities - Sites E-Line / Fiber		122,150 447,080	125,820 300,090	129,590 309,090	133,480 318,360	137,480 327,910	141,600 337,750	667,970 1,593,200	3,670 (146,990)	3% -33%
Fuel Systems R&M			40,000	41,200	42,440	43,710	45,020	212,370	40,000	n/c
Site Parts/Supplies		60,000	120,000	123,600	127,310	131,130	135,060	637,100	60,000	100%
Transportation Services - Vehicle Fuel		50,000	n 60,000 n 52,000	61,800 53,560	63,650 55,170	65,560 56.830	67,530 58,530	318,540	10,000	20%
Transportation Services - Vehicle Maintenance	-	1,330,760	1,268,610		1,438,510	1,481,660	1,526,090	7,111,490	52,000 (62,150)	n/a -5%
IETWORK TECHNOLOGY COSTS			1				,			
Network Software Maintenance & Support		6,610		70.000	70.000	- 00 505	- 00 100	-	(6,610)	-100%
Software - Network Jira software annual license		19,810 6,610		76,050	78,330	80,680	83,100	353,160	15,190 (6,610)	77% -100%
Tools & Supplies			65,000	66,950	68,960	71,030	73,160	345,100	65,000	n/c
Software Support Expense			223,060	269,630	276,370	283,280	291,780	1,344,120	223,060	n/c
Network Consulting MSI -post warranty support services (including upgrades)		-	n 75,000	77,250 1,926,490	79,570 1,958,680	81,960 1,990,580	84,420 1,924,100	398,200 7,799,850	75,000	n/c n/c
ivisi -post warranty support services (including upgrades)	-	33,030	398,060		2,461,910	2,507,530	2,456,560	10,240,430	365,030	1105%
	Total Operating Expenses	9,126,200	9,425,970	11,830,410	12,198,900	12,585,630	12,889,560	58,930,470	299,770	3%
			3.3%	25.5%	3.1%	3.2%	2.4%			
	Operating Reserve		w.		609,950	629,280	644,480	1,883,710	-	n/a
Connection II Date Carlettions on Attornal I Section 11										
Smoothing" Rate Stabilization Allocation, 5% Operating Reserve Beginning 027	Rate Stabilization Funds			51% (1,335,890)	41%	8% (209,550)		(2,619,400) -		n/a

## Exhibit B - Service Fees

Puget Sound Emergency Radio Network Operator 2025 Budget (with 4 year proforma 2026 - 2029) - 80/20 & Refined Network Split Operator Cost Allocation Rates - Summary Rate Table

	PSERN Rates (Monthly)																	
	Public Safety Radios					Non-Public Safety Radios					Consoles							
	2024	2025	2026	2027	2028	2029	2024	2025	2026	2027	2028	2029	2024	2025	2026	2027	2028	2029
"Smoothing" Rate Stabilization Allocation, 5% Operating Reserve Beginning 2027	\$36.92	\$36.61	\$40.09	\$44.92	\$49.82	\$51.85	\$28.80	\$28.55	\$31.27	\$35.04	\$38.86	\$40.44	\$999.22	\$1,013.18	\$1,209.70	\$1,341.18	\$1,482.74	\$1,542.36
annual % increase		-0.8%	9.5%	12.1%	10.9%	4.1%		-0.8%	9.5%	12.1%	10.9%	4.1%		1.4%	19.4%	10.9%	10.6%	4.0%

	Monthly	% Change vs	
2025 Proposed Rates - Summary	Rates	2024	
Public Safety Radios	\$36.92	0.0%	align with 2024 rate
Non-Public Safety Radios	\$28.80	0.0%	align with 2024 rate
Consoles	\$1.013.18	1.4%	

# PSERN Resolution 24-04 2025 Budget and Service Fees

Final Audit Report 2024-06-28

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